

St Mary's Catholic Primary School

P & F Committee Meeting Minutes

Tuesday 16<sup>th</sup> October 2018

1. Meeting opened: 6.35pm

President: Suzanne Cross  
Vice President: Medrica Di Lallo  
Treasurer: Renae Ursino  
Secretary: Jo Spinelli  
Board Liaison Rep: Kim Fildes

**Attendees/Apologies:** Paul Cronin, Medrica Di Lallo, Renae Ursino, Jo Spinelli, Michelle Patane-Dillion, Belinda Males, Paula Lubcke, Lisa Emerson, Lacey Brown, Virginia Del Puerto, Jane Ramsay, Katie Hesson, Erin Devereux, Sarah Harrison, Grace Buswell, Kate Wright, Hayley Williams, Katherine Baldock, Jo Pitts, Annaleisha de Chanéet, Jenelle O'Reilly, Naomi Pedrochi, Sandra Smith, Diana Dean, Deb Bielawski, Kim Fildes, Tennille Panuccio, Megan Turpin, Kelly Bemrose, Liz McGee.

Apology: Mel Toia and Mel Coulson.

2. Opening Prayer by Paul Cronin.

3. Minutes from previous meeting on Tuesday were accepted by Deb and seconded by Kim.

**Reports**

Principal's Report: Paul Cronin

President's Report: Suzanne Cross

Treasurer's Report: Received Renae Ursino – filed

Secretary's Report: Correspondence received in/out. No correspondence out, Jo has received more fundraising information. Invitation to attend Bunnings 17/10/18 to discuss Community BBQ structure.

Board Liaison Report: Kim thanked P&F for assisting with whiteboards as was great to have them all installed at the same time.

**Class Representative Reports**

Kindergarten – Caroline Burton and Brooke Fiore - **Stock take** – will be doing this in a few weeks.  
Pre Primary - Tennille Panuccio and Hayley Williams – **MDMT** Tennille advised they are compiling file for handover and advised will be done by end of Term 3. Suzanne advised would need about 8 mums to help with book distribution on Wednesday 4<sup>th</sup> December, order forms will be sent home shortly.

Year 1 – Sandra Smith and Diana Dean – **Easter Raffle and Big School Booklet** – Paul advised there is no further information to be added to the “Big School Booklet,” Paul and Sandra will liaise on this and hand to PP before end of term.

Year 2 – Virginia Clark and Jane Ramsay – **Disco** – Year 2 Reps have declined in using Year 6 for music and BCC students, Rocking Roo has been booked, pre-order forms for disco have been sent home this week.

Year 3 – Lacey Brown and Deb Bielawski – **Grandparents' Morning Tea 12 September 2018 and Reconciliation Sausage Sizzle** - Nothing to report.

Year 4 – Mel Coulson – **Father's Day Breakfast** Father's Day notes have been sent to Jo, who has saved these on P&F computer, was suggested to move this to a Thursday for 2019, which will enable Dads that have other children attending other schools to be able to attend this, all in agreement, Mel advised there were 300 people who attended this year.

Year 5 – Naomi Pedrochi and Alejandra Olgiati – **Sundowner after 60 Minute Challenge** – Completed and nothing to report.

Year 5 – Jenelle O'Reilly and Paula Lubke – **Sports Carnival 13 September 2018** – completed and nothing to report, as per newsletter it is decided that students will bring their own lunch to Sport Carnival, new fundraiser or friend raiser will be discussed for 2019.

Footy Tipping – **Darren Coulson** – Jenelle has kindly offered to take over this role.

#### **Agenda Items:**

1. Guest Author/Illustrator for 2019 Book week – Medrica has enquired about Diane Wolfer who wrote The Lighthouse Girl, and resides in Albany she is available 23<sup>rd</sup> August 2018 (Book Week) but is \$1300 for the week, Susanne has spoken to English department at BCC who maybe keen to have her visit her school, will see if they and any other schools are able to share cost, was put to vote, all agreed and \$1300 was approved.
2. Jo advised that when she attended Athletes Foot at the Bunbury Forum they advised that any sport or school shoe purchased by St Mary's they will donate \$5.00 to our school, was agreed to do this, Jo will drop off application form to store, and will speak to Aurelia about having this put into newsletter.

#### **Request for Funds:**

Discussed under agenda items.

#### Other Business

1. Suzanne graduation dinner Glenn Swan booked for catering and he is also ex-St Mary's student, dinner is on 29<sup>th</sup> November 2018. \$800.00 had already been pre-approved to spend on catering for Year 6 dinner.
2. Paul had advised that Mel Toia is organizing the Book Fair again for 2018, this was a great fundraiser for our school and will be in week 5, any assistance is appreciated, also Denica Gibbs has kindly agreed to stay on to do Scholastic Book orders.
3. Paul also thanked everyone for attending and their hard work as Reps in 2018, it is greatly appreciated.

Meeting closed 7.05pm and was followed by the 2019 Forward Planning.