

St Mary's Catholic Primary School

P & F Committee Meeting Minutes

Tuesday 17 October 2017

1. Meeting opened: 6.32pm

President: Suzanne Cross

Vice President: Kate Kelly

Treasurer: Susan Mainstone

Secretary: Jo Spinelli

Board Liaison Rep: Maryanne Pemberton

Attendees/Apologies: 30 Attendees, 2 apologies. Attendee sheet filed

2. Opening Prayer by Paul Cronin.

3. Minutes from previous meeting on Tuesday were accepted by Rikki and seconded by Renae.

Reports

Principal's Report:

President's Report: Suzanne Cross

P & F Strategic Plan – wasn't discussed

Treasurer's Report: Received Susan Mainstone – filed

Secretary's Report: Correspondence received in/out. **(please note this wasn't discussed see below what mail we have received thank you)**

*SDERA News booklet

*APC Review booklet received

*Letter from Don Punch to Suzanne invite to Community Cabinet Town Hall Meeting

*Australian fundraising booklet

*Letter from Salon Express re: fundraising for Foodbank

Board Liaison Report: Not discussed

Canteen Report: Not discussed

Class Representative Reports

Kindergarten – Shannon and Kelly advised stock take has been done, this has been emailed to Jo who will save to P&F file

Pre Primary - Gemma and Zoe advised nothing to report

Year 1 – Kim advised they are underway doing Big School Booklet and will give to Pre Primary shortly. Paul has emailed Tara to include pictures of faction shirt colours.

Year 2 – Disco underway for 10 November 2017. Flyer has been approved by Paul. Pre-order forms will be going out shortly for sausage sizzle. DJ confirmed, question was asked if Year 2 pay for DJ and get refunded, was advised can fill in request for funds sheet or DJ will send us invoice. The library will also be open for parents to purchase books if needed for the Book fair. Discussed

Also asked about chill out zones to use MPR, was advised cannot use this due to before and after school care (Camp Australia) using the room.

Year 3 – Rikki advised Grandparents' morning tea went well. Was a lovely morning. Reconciliation sausage sizzle has been held. Sausage and juice boxes were donated, cupcakes were made by Tara. Year 3 bought a 'thank you' gift for the teachers and priest. Any leftovers went to 60 Minute Challenge. Any tea and coffee that was left over went towards Father's Day Breakfast.

Year 4 – Renae advised all went well. Approx. 250 people attended. Left over milk, buns and egg and bacon rolls were donated to the Intown Lunch Centre who passed on their thanks.

Year 5 – Maryanne advised nothing to report

Year 6 – Kate advised the catering van was a success and was great to be able to watch children participate. This year's athletic carnival was a friend raiser.

Footy tipping has now finished for the year. Thank you Darren Coulson for organising.

Agenda Items

1. Mel Toia discussed Scholastic and Book Fair. It was explained that the school receive bonus points that can be spent on the school. Mel advised that next year this will all be done online, Kerry Bonser has previously looked after this however with the new system happening Mel is asking if any parent/s would like to take this onboard. Scholastic will come and train you to use the new system and parent/s would need to organise for catalogues be handed out and when orders come in put them in class baskets. Mel advised is happy to discuss with any parent/s who are happy to take this on in 2018.
2. Paul discussed letter received by Alison Piacentini. We have been given the opportunity to run a non-alcoholic drink stand on 28th and 29th April 2018 for the Geographe Gift. All profits will come to the school and we have to purchase goods and have the stand manned on both days from 9am to 4pm. It was agreed unanimously that St Mary's will take on this project. Rikki has kindly offered to organise as a parent group, not P&F.
3. Jo asked if there is a need to do P&F survey for 2018 for students and teachers, advised no. Probably do survey every few years.
4. Suzi Larios spoke about the Nature Playground, which hopefully will commence next month. The committee is working very hard behind the scenes. Suzie handed out some plans on how the Nature playground will look, it has been designed so future generations will be able to add to it. Looking at funding for \$10,000. Have had lots of materials donated, also from parents. Paul has applied and received grant from Cristal of \$2,000, South Bunbury Primary has donated \$2,000 (as it will be encroaching on their land slightly), Suzie was asking for \$3,000 from the P&F as she will be also asking the Board for some funding. It was suggested and put to the vote that P&F give up to \$5,000 towards the playground so it can commence. This was voted and approved unanimously. We thank Suzie and the committee with all their hard work to get this playground built for our school.

Other Business

1. Paul advised that Dr Ale is doing skin checks at her clinic (Brecken Health Bunbury) and these will all be bulk billed.
2. We have handed in approx. 422 sheets for Earn and Learn.
3. Was suggested that for the Year 3, 4 and 5 Sacraments that the P&F will fund up to \$100.00, was put to vote and unanimously agreed. It was mentioned that the P&F pay up to \$70.00 for Year 6 graduation cake as per guidelines.
4. All executive positions are available for 2018 and nomination forms are available at front office, we also need board representative for P&F.

We have the following Reps for 2018:

Kindergarten: Caroline Burton and Brooke Fiore
Pre Primary: Tennille Panuccio and Hayley Williams
Year 1: Sandra Smith and Diana Dean
Year 2: Virginia Clark and Jane Ramsay
Year 3: Lacey Brown and Deb Bielawski
Year 4: Chloe Fiori and Amy Cartwright
Year 5:
Year 6: Jenelle O'Reilly and Paula Lubke

Next meeting time to be advised (week 8)

Meeting closed 7.21pm