

St Mary's Catholic Primary School

P & F Committee Meeting Minutes

Tuesday 20th February 2018

1. Meeting opened: 7pm

President: Suzanne Cross
Vice President: Medrica Di Lallo
Treasurer: Renae Ursino
Secretary: Jo Spinelli
Board Liaison Rep: Kim Fildes

Attendees/Apologies: Paul Cronin, Medrica Di Lallo, Renae Ursino, Jo Spinelli, Lacey Brown, Caroline Burton, Kristy Richardson, Kim Fildes, Zoe Marwick, Melissa Coulson, Katherine Baldock, Jenelle O'Reilly, Paula Lubcke, Alejandra Olgiati, Kate Wright, Rikki Smith, Michelle Patane-Dillon, Carmela Spinelli, Megan Turpin, Diana Dean, Sandra Smith, Denica Gibbs, Annaleisha de Chanéet, Lisa Emerson, Jayne Lincoln, Virginia Del Puerto, Tennille Panuccio, Hayley Williams and Tara Spinelli.

Apologies: Suzanne Cross, Chloe Fiori, Naomi Pedrochi, Gemma Millar, Suzie Larios.

2. Opening Prayer by Paul Cronin.

3. Minutes from previous meeting on Tuesday were accepted by Rikki and seconded by Renae

Reports

Principal's Report: Paul Cronin

President's Report: Suzanne Cross - no report as Suzanne could not attend at last minute, Medrica chaired meeting

P & F Strategic Plan – wasn't discussed

Treasurer's Report: Received Renae Ursino – filed

Secretary's Report: Correspondence received in/out. No correspondence out, Jo reminded everyone that we are participating in Coles Sports for Schools, please keep collecting vouchers, Jo advised that we had received several fundraising brochures and to please come and have a look if interested

Board Liaison Report: Not discussed

Canteen Report: Not discussed

Class Representative Reports

Kindy – Caroline Burton and Brooke Fiore – **Stock take** – nothing to report at this stage as this is done in Term 4

PP- Tennille Panuccio and Hayley Williams – **MDMT** Tennille and Hayley advised that MDMT will be on 8th May 2018, everything is on track, funds have started coming in, Renae has set up St Mary's invoice and direct debit details are on there, tickets are remaining at the same price, sale of tickets will go to Kindy and PP first then rest of school, only 2 tickets per family like previous years, can Kindy Reps for 2018 please ask their class if they can to attend MDMT just to see how it is run, only 2 tables left for sponsorship for \$100.00 per table. Tennille and Hayley announced the prizes for this year's MDMT raffle.

Year 1 – Sandra Smith and Diana Dean – **Easter Raffle and Big School Booklet** – Sandra advised note will be in this week's newsletter asking for Easter donations and you can also donate money if that is easier, baskets will be in each Year groups classroom. Easter Raffle will be held on 29 March. If Kindy are not at assembly, Easter Bunny will go and see them. Sandra asked where to get the tickets from. Jo advised had seen a few books in the P&F drawer in the office, if not speak to Suzanne at Central News as she may be able to help.

Year 2 – Virginia Clark and Jane Ramsay – **Disco** - advised nothing to report as Disco will be in Term 3 or 4.

Year 3 – Lacey Brown and Deb Bielawski – **Grandparents' Morning Tea and Reconciliation Sausage Sizzle** - Sausage sizzle preparations are underway, Paul advised there are some sausages in the canteen freezer, so may only need to purchase buns. But then Tennille advised she will ask Bakers Delight if they will donate 40 hot dog buns for the children. Cupcakes will be made. Megan suggested that sausages are cooked by 12.30pm so the children can have their lunch prior to the lunch school bell ringing and that BBQ can be put away before the rest of the school come to lunch. Jo advised to check with Mr Beauglehole and he will assist with getting the BBQ out and where it is. Sausage sizzle will be held on 16 March 2018. Was also asked if requires funds refunded to please fill in request for funds form for reimbursement.

Year 4 – Chloe Fiori and Amy Cartwright – **Father's Day Breakfast** No Year 4 Reps at meeting

Year 5 – Naomi Pedrochi and Ale Bouzada-Olgiati – **Sundowner after 60 Minute Challenge** – nothing to report at this stage as this is in September but was agreed that parents can BYO alcohol.

Year 5 – Jenelle O'Reilly and Paula Lubke – **Sports Carnival** – nothing to report as this is on 14 September 2018, however will be friend raiser like last year and slight changes to menu.

Footy Tipping – **Darren Coulson** – last year there was about \$1,000. The cost is \$50.00, \$30.00 goes to school and \$20.00 to prize money. Melissa asked if it was OK to send home a little flyer to each child to encourage the footy tipping, this was agreed.

Agenda Items:

1. Michael Grose subscription/visit – Paul advised that had enquired about Michael visit and found out that he is charging \$4,000 for his presentation and that Perth had been cancelled due to lack of interest however Paul advised that he used to use his articles in newsletters and if we subscribe it will cost \$200 per year and the whole school will benefit from this. Some parents have asked that if we could see if he would maybe still come down and see if we can sell tickets to the general public. Paul will look into this and advise.
2. Parking – Pre Primary parent had mentioned parking issue, suggested that a single path be put in front of South Bunbury car park (oval side). Advised this has been investigated previously and other options with City of Bunbury but City of Bunbury advised us that we did not have enough traffic as we also asked for a school crossing. Chris Gibbs had looked into these options for us. It was also suggested to have 2 Kiss 'n' Drive areas. This was declined. Paul suggested that parents may be able to park at Hands Oval and the older students walk the children to school? It was advised that parking near Pre Primary and Kindy is parking for the whole school, not just PP and Kindy, it was also suggested that if parents don't have older children, to see if they can come at 8.45am for Kindy and PP as the bell doesn't go until 9.00am, also suggested that if parents with older children can use Kiss 'n' Drive where possible. It was also asked that the grassed area in front of Kindy and PP can be left for parents with very young babies, Kindy and PP parents will send email to their groups just as a gentle reminder to be courteous of this where possible.
3. Purchase of guitar for school – it was advised that guitar teacher brings spare guitars to school for lessons and may be hard to buy for the school as all children may need different sizes.
4. Mums sundowner at Vat – Suzanne is looking into this and looking at possibly April or October, was suggested maybe upstairs room at the Prince as they charge approx. \$10.00 per head for finger food and you buy your own drinks.
5. Nature play – Kim asked if possible to have \$1,500 to finish off nature play, she has assured us all that the Committee sourced as many donated items as possible and reduced items at cost, it was voted 'yes' unanimously to pass these funds onto Nature Playground Committee. Thanks for all your amazing work with the Nature Play area. Paul advised that

still has not received \$2,500 from South Bunbury but will hopefully do so soon, also advised that he will go over to South Bunbury assembly to chat to the children to ask them to take care of the playground, there were concerns about lunch breaks and crossover from children, Megan advised it's about 5 minutes. Advised there will be some sensory boards put in if anyone knows of creative people, please advise.

Request for Funds:

1. Paul presented a request for funds of \$6,500 for new iPads for Years 1 to 3. He advised Ben has done substantial research on iPads to purchase and that the children are in urgent need of new ones as the old ones are not working very well. There was concern that there may not be enough funds as our term deposit is tied up until June but Renae advised we are starting to get funds in for MDMT and if the school purchase, Renae will talk to Anna to see if P&F can pay back funds once more funds have come into account (Renae advised will discuss term deposit in June when it matures and maybe not lock this in for 12 months) It was asked if we could try to sell the old ones, Melissa advised Pre Primary will gladly take the old ones that are still working. It was asked for what does the school pay and what does P&F fund? Paul explained that school pays for items like smartboards and the children may need these replaced shortly and Paul is looking at interactive TVs like St Joseph's are currently using, this was put to vote and was un agreed to purchase and Renae will talk to Anna about payment plan from P&F funds to pay back school.
2. Year 5 has requested a portable CD player \$148 this was put to vote an unanimously agreed to approve purchase.

Other Business

1. Rikki advised that we have been asked to supply drinks on 28 and 29 April 2018, by Alison Piacentini for the Bunbury Geographe Gift. This is an amazing fundraising event for St Mary's so please put up your hand to volunteer and Rikki will be in contact with roster, the more the merrier! Rikki advised she will be having a meeting with Alison and Paul on 7 March 2018. Paul advised that Glen Swan has kindly offered to let us borrow his fridge trailer which he normally hires out for \$300.
2. It was asked if we could please organize an honorary board for the old hall, it was suggested that at the Grandparents' Morning Tea to ask anyone who has pictures or stories for the old hall and church to please supply this. Mrs Clark also has lots of history and information, Lacey and Deb will follow this up, Paul advised that renovations for church and old hall will not able to be done over Christmas holidays as are waiting to have Committee from Diocese to approve funds. Paul assured that the school is able to repay funds, and this must be borrowed through Diocese.
3. Year Book – Paul has a draft, advised it looks amazing and that he has held off so he can include end of year pictures. P&F agreed that it would pay for all Year Books for the first year (2017 \$3,400) and thereafter from 2018, it will be included in our school fess of \$15.00 per family and if any family requires additional copies, they are able to purchase them through the school. One parent asked what if a family did not want to purchase Year Book would fees be credited? Paul did not think that any family would not want a Year Book for their family. It was agreed that we will wait until the year is ended to print the Year Book as not only is it cheaper but we are able to include pictures of the End of Year Concerts etc., and that first Year Book is free and last Year 6 families that have left the school will get a copy, and thereafter it will be \$15.00 per family to pay; this was unanimously agreed.

We thanked Medrica for stepping in last minute to chair meeting.

Next meeting time to be advised (week 8)?

Meeting closed 8.30pm