

St Mary's Catholic Primary School

P & F Committee Meeting Minutes

Tuesday 21st August 2018

1. Meeting opened: 7pm

President: Suzanne Cross
Vice President: Medrica Di Lallo
Treasurer: Renae Ursino
Secretary: Jo Spinelli
Board Liaison Rep: Kim Fildes

Attendees/Apologies: Paul Cronin, Medrica Di Lallo, Renae Ursino, Jo Spinelli, Jenelle O'Reilly, Paula Lubcke, Alejandra Olgiati, Naomi Pedrochi, Gemma Millar, Melissa Coulson, Zoe Marwick, Sandra Smith, Jane Ramsay, Diana Dean, Virginia Del Puerto, Michelle Patane-Dillon, Megan Turpin, Lisa Emerson, Deb Bielawski, Tennille Panuccio, Kim Fildes.

Apology: Lacey Brown.

2. Opening Prayer by Paul Cronin.

3. Minutes from previous meeting on Tuesday were accepted by Paula and seconded by Kim.

Reports

Principal's Report: Paul Cronin

President's Report: Suzanne Cross

P & F Strategic Plan – wasn't discussed

Treasurer's Report: Received Renae Ursino – filed

Secretary's Report: Correspondence received in/out. No correspondence out, Jo has received more fundraising information, was suggested to hold onto these and show Reps at forward planning meeting at end of year.

Board Liaison Report: Nothing to report

Canteen Report: Not discussed

Class representative reports

Kindergarten - Caroline Burton and Brooke Fiore - **Stock take** – not in attendance.

Pre Primary - Tennille Panuccio and Hayley Williams – **MDMT** Tennille advised they are compiling file for handover and advised will be done by end of Term 3.

Year 1 –Sandra Smith and Diana Dean – **Easter Raffle & Big School Booklet** – nothing to report

Year 2 – Virginia Clark and Jane Ramsay – **Disco** – advised that DJ has been booked for 2 November 2018, \$450.00, looking at Neon theme as DJ has new lights, Paul suggested that since the Year 6's had such a great time when they were doing radio work he will ask them if they would be interested in organizing the music for the night, it was suggested they would work in shifts as pairs, and we can look at hiring smoke machine and lights from Oasis, Jenelle advised she will go in and chat to them to see if they are willing to donate these items to us for the night, Virginia asked about the chill out zone, was advised there were a few bean bags in the MPR and parents needed to supervise but was also advised that not many children used it. If the Year 6 group decide to organize the music and DJ, he will ensure that all song choices are appropriate. Paul advised some BCC students may be able to help also.

Year 3 – Lacey Brown and Deb Bielawski – **Grandparents' Morning Tea 12 September 2018 and Reconciliation Sausage Sizzle** - Mass will be 9am to 10am, choir 10am to 10.20am then morning tea and then grandparents have the opportunity to tour their grandchildren's classrooms, Deb advised would put this information on the invites which will be issued shortly, Alison will be donating

the flowers, able to use MPR, Open Night is night before Paul advised that Year 6 displays will be put around the hall so able to set up chairs for next day. Oval will be open for parking.

Year 4 – Mel Coulson – **Father's Day Breakfast** Mel advised about 200 RSVPs so far, all jobs are organised, coffee van organised, there will be footy and soccer at each end of oval and rotate due to the number of people attending, and no 100 Club that day.

Year 5 – Naomi Pedrochi and Alejandra Olgati – **Sundowner after 60 Minute Challenge** – notes have been sent home, no charge for 1 sausage, \$1.00 for any extras, Ale advised a lot of the younger families do not know what the 60 Challenge is, Ale will chat to Aurelia to see if some information can go into the newsletter also suggested if it can be discussed at assembly, BYO alcohol.

Year 5 – Jenelle O'Reilly and Paula Lubke – **Sports Carnival 13 September 2018** – lunch bags will be sent out on Monday to be returned by the Thursday, coffee van booked, Aqwest Hydration Station application lodged, Paula hasn't heard back as yet.

Footy Tipping – **Darren Coulson** – Darren has done an amazing job once again and \$1140 has been raised but after 5 years will be handing the reigns over to someone else willing to take it on, thank you Darren for all your hard work!

Agenda items:

1. Projectors for classrooms, Science lab and library: Kim advised Ben Priest has done some research in regards to smartboards as some of the current smartboards are not working, he has received a quote of \$37,500 down from \$41,000 and if agreed by P&F to go half with Board (as Kim advised they have other work happening and could not afford to outlay the payment now, but could do over next few years), however it is preferred to have them all installed at the same time, these projectors will be mounted close to wall, and can also be used as interactive smartboards also and will last 10 years, Kindy did not want one, as they have just received a smart TV, it was suggested though that maybe they should have one installed in case Kindy change their mind at a later date, but Kindy has advised do not want one. If approved will be installed over Term 3 school holidays and staff will receive training on how to use these. Renae gave a breakdown of funds, and appears P&F can afford to fund this. It was put to vote and YES – all in favour, NO – NIL votes against. Renae then asked if we all agreed that we should take \$15,000 out of Term Deposit, roll over balance for next March, again was put to vote YES – all in favour, NO – NIL votes against.
2. AR Books \$4,000 – Gill Alberti. Gill has requested funds for some up to up to date AR books, it was also suggested that maybe ask parents if they have any books that they may want to donate also, was out to vote to approve \$4,000, Gill to ask parents and then spend what is needed up to \$4,000, YES – all in favour, NO – NIL votes against.
3. Bibles for Year 6 students \$1,650 – Helen Brown and Bec Murray. Helen and Bec suggested bibles for Year 6 students as a gift from St Mary's as this is on the BCC booklist, discussion about not all Year 6 students are attending BCC, and that gift should maybe come from school as P&F are already funding \$800.00 towards graduation dinner, school usually gives the students a pen, was suggested school purchase pen, P&F have them engraved, was put to vote about funding Bibles, YES – 2 votes, NO – 24 votes.
4. Lomax EOY – Renae advised that the cost from Lomax would be \$1771, or minimum order would need to be 50 at charge from Lomax of \$11 each with master USB for us to copy, we only had 65 orders last year and with change of format being outdoor concert concerns were raised about quality, and if we don't get enough orders P&F will be out of pocket with Lomax, it was agreed that we would not have DVD this year as people can record the outdoor concert on their phone. Was also suggested that the Year 6 children should be asked preference of concert i.e., current format or evening one.

5. Guest Author/Illustrator for 2019 Book Week – Medrica – we need to look at organising something now for 2019 as we were very lucky to have Sally this year, Medrica suggested James Foley but he attended our school a few years ago, it was asked if anyone knows a local author, suggested to ask Mel Toia as she may have some contacts, it is in the guidelines that we can spend up to \$1,000 for Book Week.

Request for funds:

Discussed under agenda items.

Other Business

1. Suzanne advised that next P&F meeting will be 16th October 2018, ACM will be 20th November 2018, please talk to your year groups about 2019 P&F class Reps as forward planning meeting will occur shortly.

Next meeting 16 October 2018 at 7pm.

Meeting closed 8.33pm.