

St Mary's Catholic Primary School

P & F Committee Meeting Minutes

Tuesday 27th March 2018

1. Meeting opened: 7pm

President: Suzanne Cross

Vice President: Medrica Di Lallo

Treasurer: Renae Ursino

Secretary: Jo Spinelli

Board Liaison Rep: Kim Fildes

Attendees/Apologies: Paul Cronin, Medrica Di Lallo, Renae Ursino, Jo Spinelli, Diana Dean, Denica Gibbs, Sandra Smith, Naomi Pedrochi, Paula Lubcke, Zoe Marwick, Gemma Millar, Brooke Fiore, Mel Toia, Tennille Panuccio, Kim Fildes, Jane Ramsay, Deb Bielawski, Lisa Emerson, Michelle Patane-Dillon

Apologies: Mel Coulson, Kate Wright and Jenelle O'Reilly.

2. Opening Prayer by Paul Cronin.

3. Minutes from previous meeting on Tuesday were accepted by Tennille and seconded by Kim.

Reports

Principal's Report: Paul Cronin

President's Report: Suzanne Cross

P & F Strategic Plan – wasn't discussed

Treasurer's Report: Received Renae Ursino – filed

Secretary's Report: Correspondence received in/out. No correspondence out, Jo has received more fundraising information, was suggested to hold onto these and show Reps at forward planning meeting at end of year.

Board Liaison Report: Nothing to report

Canteen Report: Not discussed

Class Representative Reports

Kindergarten – Caroline Burton and Brooke Fiore - **Stock take** – nothing to report at this stage as this is done in Term 4.

PP- Tennille Panuccio and Hayley Williams – **MDMT** Tennille advised everything still on track, request for baked goods was put to Kindy to sell at MDMT, but not much response received, Tennille asked if it's OK to put the request to the whole school? Tennille will send Medrica email about this for Medrica to send to class Reps to forward on. Was discussed if ingredients would need to be listed and advised no as items are not being prepared in Foodsafe kitchen, raffle return date has been extended to 9 April 2018.

Year 1 – Sandra Smith and Diana Dean – **Easter Raffle and Big School Booklet** – Sandra advised all donations have been wrapped, amazing donations this year enough to have 5 prize draws per class plus major prizes which Paul will draw at Easter assembly, all tickets for each class have been pre-drawn, hot cross buns will be able to be collected from canteen at 8.15am on Thursday 29 March 2018. Unfortunately, unable to get Easter Bunny to come as Bunnings can't get here until 9.30am, Lisa suggested she might be able to get Doopa Dog to make an appearance.

Year 2 – Virginia Clark and Jane Ramsay – **Disco** - advised nothing to report as Disco will be in Term 3 or 4.

Year 3 – Lacey Brown and Deb Bielawski – **Grandparents' Morning Tea 12 September 2018 and Reconciliation Sausage Sizzle** - All done, buns were donated by Bakers Delight, thank you Tennille for your suggestion, mums made cupcakes and Deb donated packet of sausages, it was

advised that if need to be reimbursed to fill in request for funds form. Deb advised no need, and no extra funds were required.

Year 4 – Chloe Fiori and Amy Cartwright – **Father's Day Breakfast** No Year 4 Reps at meeting

Year 5 – Naomi Pedrochi and Alejandra Olgati – **Sundowner after 60 Minute Challenge** – nothing to report at this stage as this is in September.

Year 5 – Jenelle O'Reilly and Paula Lubke – **Sports Carnival 14 September 2018** – nothing to report as this is on 14 September 2018, Paula advised that Coffee Van has been booked and the lady advised that her husband was going to be doing catering shortly, however it was suggested that we use Glen as he helped out late last year at late notice for Year 6 Graduation and is donating his mobile Esky for Geographe Gift and is ex St Mary's student, was decided that Glen will be used for Sports carnival catering, Paula asked if Kindy and PP will be there at lunch, was advised Kindy are not at carnival however PP will get their lunch then leave to come back to school. Also suggested to get Aqwest Hydration Station, Jo advised that can obtain this form via Aqwest website and returned to Aqwest.

Footy Tipping – **Darren Coulson** – Darren has done an amazing job once again and \$1,000 has been banked.

Agenda Items:

1. Book Week ideas – Medrica called for any ideas for activity, it was suggested that every second year we do PJ Day instead of Book Week costumes, the children seem to enjoy dressing up in a character from a book. Was suggested we try and get author to visit school, and was suggested that we perhaps speak to Collins Bookstore or Bunbury City Library to see if they can put us in touch with any local authors for Book Week. Local author Sally Murphy was mentioned to see if she might be able to visit the children. Another suggestion was cartoonist from local newspaper, Mel offered her contacts if Medrica would like to touch base with her.
2. Entry to Kiss and Drive: Michelle Chapman was not at meeting but wanted it brought up about in the afternoon parents turning right into KND on Mary Street and blocking traffic, was suggested that rules are put into Newsletter again, advised this has been put into newsletter many times.

Request for funds:

1. Bianca has requested \$1,000 for Pre Kindy room to purchase day to day items and educational toys/items, this was put to vote, all agreed to approve and this was unanimously passed.

Other Business

1. Suzanne advised that Mums Sundowner tickets are now on sale for \$15.00 each at the Prince 8 April 2018, 3pm to 6pm. This isn't a fundraiser, just a get together and \$15.00 P/H covers a complimentary drink and nibbles. We do need to pay \$250.00 deposit.
2. Coles vouchers are going very well, we've posted off 9 satchels already and we are waiting for more to arrive from Coles.
3. Suzanne advised dates for following P&F meetings: 29 May 2018 7pm, 21 August 2018 7pm, 16 October 2018 6.30pm (forward planning meeting first with 2019 Reps, followed by P&F meeting at 7pm, ACM: 20 November 2018 7pm.
4. Paul mentioned Michael Grose subscriptions that are about \$300 to \$400 per year and articles can be used in Newsletter each week to start next Term, was put to vote to pre-approve this, all agreed to approve and this was unanimously passed.

Next meeting 29 May 2018 at 7pm.

Meeting closed 7.57pm.