



St Mary's Catholic Primary School P & F Committee Meeting Minutes

DATE Tuesday 12th November 2019

1. **Meeting opened:**

7.04pm

President:	Gemma Millar
Vice President:	Zoe Marwick
Treasurer:	Renae Ursino
Secretary:	Jo Spinelli
Board Liaison Rep:	Kristy Richardson

Attendees

Gemma Millar, Zoe Marwick, Renae Ursino, Jo Spinelli, Catherine De Castro, Renae O'Connor, Vanessa Best, Cassandra Shine, Grace Buswell, Sarah Harrison, Anita Logiudice, Lacey Brown, Stacie Bekle, Nicole O'Dea, Denica Gibbs, Anika Skehan, Katherine Baldock, Amanda Panuccio, Lisa Emerson, Michelle Patane-Dillon, Tennille Panuccio

Apologies

Kristy Richardson, Kim Fildes, Medrica Di Lallo, Sherie Chapman.

2. **Opening Prayer**

Paul Cronin

3. **Minutes from Previous Meeting**

Minutes from meeting held on Tuesday 20 August 2019 were accepted by Anika Skehan and Tennille Panuccio.

REPORTS

Principal's Report:

Paul Cronin

Received and filed.

President's Report:

Gemma Millar

Received and filed.

Treasurer's Report:

Renae Ursino

Received and filed.

Secretary's Report:

Jo Spinelli

No correspondence received in/out. Jo thanked the committee and parents for having her as the P&F Secretary.

Board Liaison Report:

Kristy Richardson

Nothing to report.

CLASS REPRESENTATIVE REPORTS

Kindergarten – Stock Take:

Grace Buswell and Sarah Harrison

Stock take has been done, there a few items that need to be replaced, tablecloths, etc., advised that P&F will purchase these items.

Pre Primary – Mother’s Day Morning Tea:

Katherine Baldock and Crystal Smith

Query asked about stationary distributions, Paul advised will be in touch with Suzanne shortly and will advise once orders are ready to distribute, it was agreed last year set up did not work very well, will look into different options for this year, stationary pick up is 10th December 2019.

Year 1 – Easter Raffle and Big School Booklet:

Erin Deveraux and Katie Hesson

Not in attendance.

Year 2 – Disco:

Anika Skehan and Zoe Marwick

Disco was huge success, suggested next year maybe have the first session 3 Year Old, Kindy to Year 2, then second session Year 3 to 6.

Year 3 - Grandparent’s Morning Tea and Reconciliation Sausage Sizzle:

Tennille Panuccio and Medrica Di Lallo

Morning tea went very well, set up outside worked well also, Bunbury Plaza Woolworths were again very generous with their donations.

Year 4 - Father’s Day Breakfast:

Shannon Atherton and Amanda Panuccio

Another successful breakfast, RSVPs were slightly higher than last year, suggested to have the Year 1 Father’s Day assembly on Thursday morning, same day as Father’s Day Breakfast, as this will enable more Dads to attend assembly rather than having to come back on the next day.

Year 5 - Sundowner after 60 Minute Challenge and Entertainment Book:

Kelly Bemrose and Elizabeth McGee

Not in attendance.

Year 6 – Car Rally:

Jenelle O’Reilly and Belinda Males

Not in attendance.

Agenda items

No agenda items.

Request for funds

No request for funds.

Other Business

Paul mentioned that looking at replacing some playground equipment and adding phase 2 for Nature playground. Further discussions in request for funds at next P&F meeting. Paul advised Welcome BBQ will be the first Friday, Term 1, Week 1. Annual Community Meeting – Tuesday 3rd December 2019, 7pm.

Next Meeting

Tuesday 3rd March 2020, 7pm. Term 1, Week 5.

Forward Planning Meeting

No date set yet – generally will be November 2020 for 2021 P&F Reps.

Meeting closed

7.30pm

