



St Mary's Catholic Primary School

P & F Committee Meeting Minutes

DATE Tuesday 3rd March 2020

1. **Meeting opened:**

7.05pm

President:	Gemma Millar
Vice President:	Zoe Marwick
Treasurer:	Renae Ursino
Secretary:	Sherie Chapman
Board Liaison Rep:	Janine Stewart

Attendees

Sarah Harrison, Russell Harrison, Cass Shine, Grace Buswell, Anita Logiudice, Lacey Brown, Vanessa Best, Denica Gibbs, Diana Dean, Rikki Smith, Gemma Millar, Zoe Marwick, Sherie Chapman, Renae Ursino, Janine Stewart, Paul Cronin, Kim Fildes, Lijo Jose, Lauren Walsh, Catherine De Castro, Renae O'Connor, Stacie Bekle, Sonja Kammann, Megan Turpin, Michelle Patane-Dillon, Jo Pitts, Lisa Emerson, Jim Cross, Tintu Thomas, Gilse George.

Apologies

Melissa Coulson, Anika Skehan, Nicole O'Dea, Eboney Franklyn, Kelly Bastow, Jess Kelly, Ale Olgati, Jenelle O'Reilly.

2. **Opening Prayer**

Paul Cronin

Prayer for Those We are with

Lord, as we go into this meeting, we place ourselves before You, for You are filled with the beauty and light and care deeply about us. Help us to value and appreciate those we are gather with. May Your light enfold us. May Your Spirit guide us. May Your grace abound in us. Amen.

3. **REPORTS**

Principal's Report:

Welcome to tonight's meeting.

Thank you all of you who came along to the Family barbeque to start the year. We had an impressive crowd and some new families. The St Mary's team spirit was evident. Many joined in a students vs parents cricket match which was highly entertaining.

I would like to take this opportunity to congratulate our Exec team from 2019 and all of our 2019 Reps of which we have several here. Your enthusiasm is greatly appreciated and helped to build the sense of community that St Mary's is famous for.

Gemma has sent out welcome letters explaining what the P&F is about and how to get involved to our Kindy and 3-Year-Old families.

Many of our Class Rep pairs have their projects well under way. I am looking forward to hearing the updates on progress being made.

Don't miss the opportunity to be part of the St Mary's Football Tipping this year. It can be a lot of fun and you have the chance to win large amounts of cash for doing well overall, but there are also weekly cash prizes to encourage those who are a little less consistent. We also have an End of Season function where we listen to the final tipping round results before a shared meal watching a Friday night football final. Special thanks to Jenelle for coordinating the tipping again this year.

Teachers have been busy working on their Wish Lists that will help students in various ways that we will soon hear about.

We are holding a Busy Bee on Sunday 22 March from 9am. There will be opportunities to varnish, paint and prune. Your reward will be a well-earned sausage sizzle!

While not a P&F issue as such, I have been talking to other principals about shorts and other options for girls at their schools. There will be a meeting with more information at 5.30pm on Monday 23 March in the hall.

President's Report:

Gemma Millar

Gemma gave a general overview of meeting protocol and a reminder of what the exact role of the P&F is. Gemma reiterated that the P&F executives are here to provide strong support to all of the class P&F representatives at all times.

Treasurer's Report:

Renae Ursino

Received & Filed. Renae advised that the Term Deposit is up for renewal next Tuesday. Renae's recommendation was to roll the Term Deposit over for another month.

Secretary's Report:

Sherie Chapman

Nothing to report.

Board Liaison Report:

Janine Stewart

Nothing to report.

CLASS REPRESENTATIVE REPORTS

Kindergarten – Stock Take:

Stacie Bekle & Nicole O'Dea

Nothing to Report.

Pre Primary – Mother's Day Morning Tea:

Sherie Chapman & Sarah Harrison

MDMT plans are in full swing. This year the morning tea will be held on Tuesday 5th May at 9am, and Mass will be held the following morning. The Tickets have been printed and will go on sale this week. The major Raffle prizes have been locked in and the Raffle permit was submitted last week. Once this is approved raffle tickets will be distributed to families. The Decorations team have started collecting jars and items to sell in the stall.

Year 1 – Easter Raffle and Big School Booklet:

Ebony Franklyn, Kelly Bastow & Jess Kelly (not in attendance)

Update given by Gemma Millar – Boxes for Easter Egg Raffle donations will be going into classrooms shortly and raffle tickets will go on sale in the coming weeks. It was discussed and agreed that the Easter Raffle will be directed at the children rather than parents and relatives.

Year 2 – Disco:

Grace Buswell & Cass Shine

The Year two class have welcomed two new families into their year group this year.

Nothing else to report.

Year 3 - Grandparent's Morning Tea and Reconciliation Sausage Sizzle:

Anita Logiudice & Lacey Brown

Currently deciding on catering options for Reconciliation and clarifying any dietary requirements. It was confirmed that \$100 is budgeted to go towards the reconciliation food expenses.

Year 4 - Father's Day Breakfast:

Renae O'Connor & Vanessa Best

Nothing to Report

Year 5 - Sundowner after 60 Minute Challenge and Entertainment Book:

Denica Gibbs & Diana Dean

Nothing to Report

Year 6 – Quiz Night:

Ale Olgiati (Apologies) & Rikki Smith

Nothing to Report

Agenda items

No agenda items.

Request for funds

A summary of the general annual costs were given by Renae, and then a total amount of the Wishlist items was provided before continuing to vote on the Request for Funds received below.

1. \$1000 – Visual Arts (to kick start a new learning area) – Put to vote, 29 Agreed; 1 Disagreed
2. Wanderer Beach Cart - \$159.99 – Put to vote, 29 Agreed; 1 Disagreed
3. Electric Pencil Sharpener - \$195.0029 – Put to vote, 29 Agreed; 1 Disagreed
4. 150 Scrap Books - \$135.0029 – Put to vote, 29 Agreed; 1 Disagreed
5. 1800 x 1200 Porcelain Whiteboard - \$500 – Put to vote, 29 Agreed; 1 Disagreed
6. Classroom Seating Rug - \$252.56 – Put to vote, 29 Agreed; 1 Disagreed
7. A3 Paper Trimmer - \$404 + \$11 delivery – Put to vote, 29 Agreed; 1 Disagreed
8. Captain Cook HASS Week Incursion Year 3 – 6 - \$700 Put to vote, 25 Agreed; 5 Disagreed
9. Education Equipment – Drying Rack, Sand play, Class Rug, Storage - \$1650 – Put to vote, 29 Agreed; 1 Disagreed
10. Roller Blind for door - \$227.02 – Decided this should not be a P&F cost, Paul was happy for the school to pay for this as a capital expense.
11. Wire Trolley for cushions - \$450.00 – Put to vote, 29 Agreed; 1 Disagreed
12. P&F Stock for MDMT – Tablecloths, Tumblers, Cup & Saucer, Side Plates, Urn - \$1000 – Put to vote 29 Agreed, 1 Disagreed.

Other Business

1. Some parents raised the concern over having the “Captain Cook” incursion rather than an Author for Book week attend the school. It was asked if it was possible to have both. Paul explained that finding an author to visit for this year’s book week may be difficult, although he will look into it further after discussing the matter with the teaching staff.
2. Jim Cross raised the issue of where parents are to go if they have an unresolved matter after talking to the Principal and wanted to know where the P&F stands in such matters. Paul advised that if anyone has any issues the first port of call would be to arrange a meeting with himself. Gemma clarified the role of the P&F in accordance with the constitution. It was advised that Paul had already arranged a separate meeting to be held on Monday 23rd March for parents to discuss the issues in regards to the girl’s uniforms and gymnastics in the playground, as it was not a matter for the P&F. Details of the meeting will be advised in this week’s newsletter. Action required – Gemma to send the P&F constitution and guidelines to Jim Cross. Gemma to follow up with CSPWA regarding additional information about appropriate channels for parents to seek advice and help resolve grievances outside of school administration.

Next Meeting

Tuesday 26th May 7pm, Term 2 Week 5

Forward Planning Meeting

No date set yet – generally will be November 2020 for 2021 P&F Reps.

Meeting closed

7.55pm